

BWHAA-USA, INC
2013 Convention Minutes
North Carolina Chapter
Charlotte, NC
Saturday July 5, 2014

Call to Order: The meeting was called to order by the National Chairlady Gudrun Harris at 10:22A. M, EST. National Chair Harris welcomed and thanked all member for attending; she later shared her story of personal sacrifices made (as it relates to inclement weather, airport closures as well as flights cancellations) in attending this 2014 convention.

Invocation: National chaplain, Lafayette Willis opened the meeting with a word of prayer.

Welcome Remarks/Delegates: Danielle Elliott, North Carolina Chapter welcomed all members and delegates to the 22nd Convention weekend program, and to the Queen City. She concluded by thanking all Spartans and honorary members for their support.

Reading and Adoption of Agenda/Minutes of 22nd Annual Convention: The agenda and minutes were silently read by the body; a motion to accept the agenda and minutes were made by Mona Diggs, seconded by Lafayette Willis and passed by the majority to form part of the archives with the necessary corrections made.

Corrections

Page #2

Digital **Achieve** Project ~ correct spelling **Archives**

To eliminate the word "Spartans" as a preface to name (all members are Spartans)

Name correction Alberta ~ correct spelling Albertha

National Secretary should be consistent with first and last name.

Natural (repeated) eliminate one

Page #7

Tri-State Clinic Project

Replace painkillers with medication

To note all clinic materials were donated by Eugenia Burphy

Tri-State donated water cooler

Page #8

Class room chairs ~ **remove from minutes**

Instead of 2 Globes change to ~ **1 Globe**

Instead of 2 Fans change to ~ **1 Fan**

Name correction, correct spelling **Marjone Greaves**

Georgina Briggs donated 1 Globe

2014 annual National Convention
2015 2014 Convention Committee

Function of the Committee:

The National Convention Committee is a committee tasked with the responsibility of working with and providing guidance to chapters hosting the Association's annual national convention.

- ▶ The committee, which consists of several members who were involved with previous conventions, remains dedicated and committed to this task.
- ▶ To ensure the smooth operations of the preparation and uninterrupted execution of the 2014 Annual National Convention, see below the assigned tasks.

Assigned tasks

- ▶ To have teleconferences with the host chapter (North Carolina) to gather a status update on 2014 convention plans, and collaborate in any way to ensure a successful 2014 Convention.
- ▶ To implement the new process for "walk-in registration at the 2014 National Convention, that was approved by the Board at the October 19, 2014 meeting

This report expounds results and completion of the above tasks.

Chair of Committee

- ▶ Darren Wilkins, 1st National Vice Chair
- ▶ Committee Members: Handel KC Diggs, Joanna Freeman-Richards, Albertha Gillespie, Dorothy Richards-Tolbert, Abdul Sheriff, Angeline Bishop-Oshoko, Theodosia Elliott, Gloria Caine, Amanda Wright, Owen Neal, Wanda Jones, Victor Gibson

Board approval

- ▶ At the October Board meeting held in Charlotte, NC, the Board approved several recommendations including the setting aside of 2014 convention packages for pre-registrants only (those who register between July 2013-June 15, 2014).
- ▶ The Board also approved the issuance of an alternative 2014 convention package which will be included. This decision was reached through a voting process by members of the Board.

Additional information

- ▶ The modalities have been worked out by the National Chair, Gudrun Harris to have volunteer Spartan members at convention help out with the distribution of the Souvenir packages.
- ▶ The teleconferences held were very successful in the absence of the Chairman, Darren Wilkins. There were many challenges, regarding host chapter financial responsibilities, but in the end, very productive; recommendation by the host chapter was made to have a clear policy put into place for future conventions. The host chapter was very cooperative and worked cordially with the Convention Committee.

Action Items: See Attached Checklist/Deliverables

- ▶ Budget Requirements: \$5,000 from National Operating budget, Plus additional funds allotted for the Souvenir Program and the T-shirts. As stated in Article IV: The Convention:
- ▶ The costs of hosting Convention shall be borne by the Chapter serving as the host of the Convention. However, as approved by the Executive board, the National Association shall provide a specific amount each year to the host Chapter to assist in defraying the costs of hosting the Convention. In the event , a host Chapter fails or is unable to meet its annual assessment payment to the National Association in the year prior to hosting the Convention, the Executive Board shall deduct the unpaid amount of the assessment from the subsidy payable to the hosting Chapter.
- ▶ The above article was written based on events occurring during that time and in good faith. The association has grown and the prices of things have changed tremendously. The article needs to be revisited.

Action Items completed/Recommendations

- ▶ Action Items Completed: The entire 2014 Convention Checklist/Deliverables attached has been completed . Document attached.

Recommendations:

National Association set up a committee to draft a National Convention Hosting Policy. This recommendation is based on the fact that the association does not have currently a comprehensive policy in place regarding the hosting of BWHAA National Convention except the Convention Budget. This policy is necessary for future hosting of National Conventions.

Option: 1

A Chapter bidding to host convention should put in their bid 2 years in advance with a 50% of income in the chapter's bank account for convention spending and also pay the assessment fee for that year.

Option: 2

Drinks and food expense be shared with the Host Chapter and National; Profit sharing, National gets 60% the host chapter gets 40% since it's a National event and biggest fund raising and the host chapter will be doing the buck of the ground logistics.

The National allotted amount for chapter to host convention be increased from 5,000 to \$8,000 dollars due to the prices of commodities; not the same today from 6 years ago due to inflation (cost of halls, food, drinks, etc., etc. have all gone up); Also National continues to take over the payments of the souvenir program, the T-shirts printing and add photographer.

Recommendations

Individual association members are encouraged to register for convention regardless of whether they will be attending convention or not; Chapter leaders commit to registering at least 10 members or more for convention.

A Convention Review Committee should be established to review how and where conventions are held; so that a chapter requesting to host convention is encourage not to change leadership six months or a year prior to convention. The chapter should consider suspending elections if the situation presents itself.

Submitted by: Joanna H. Freeman Richards, for 2014 Convention Committee 2nd National Vice Chair for Membership and Publicity

Date: July 4, 2014

Membership committee report by David Moore

Seven (7) active chapters operating, most chapters are experiencing difficulties with members not committed to paying their dues and attending meetings regularly. Unfortunately, the Association has two chapters that are not currently active, but have not been declared inactive.

The Seven active Chapters are: North Carolina, DC/ Metro, PennDel, Texas, Tristate, Minnesota and Rhode Island. Midwest and Georgia are currently not active, but have not been declared inactive.

The association membership continues to grow, even though there are challenges with the commitment members to pay dues and attend meetings.

Chapters Report ~ 2014 Convention

- ❖ North Carolina
- ❖ DC/Metro
- ❖ PennDel
- ❖ Minnesota
- ❖ Texas
- ❖ Tri-State
- ❖ Georgia
- ❖ Rhode Island
- ❖ Midwest

North Carolina

Current President: Richard Wright

Membership: 40

Active: 16

Programs 2013-2014:

Held a successful General Board Meeting October 19, 2013 and Food sale

Fish Fry

Challenges: Membership commitment in attending meetings, and paying dues

Held a successful October 19 2014 Board meeting and food sale. The Fr. E.G.W. King program was not held due to the hosting of Convention 2014. Many of their members are not committed in paying dues and money owed for the food sale as

reported by the chapter President Richard Wright. With all the challenges from membership non commitment, the president promised a well-planned convention that will be a memorable one for a life time.

DC Metro

President: Mona Diggs

Membership: 125

Active: 75

Non-active: 50

Programs: 2013-2014

Friends and Family Day May 17, 2014

Father Johnson program October 11, 2014

Paid \$1,500.00 Assessment Fee

Monthly meetings are held on a regular basis, with successful turnout and discussions

Challenges: None presently as informed by the chapter president

The membership committee communicated with Metro Chapter President, Mona Diggs; who stated that her chapter is doing very well in regards to membership commitment and programs held. They are scheduled to have the annual program honoring Fr. Emmanuel W. Johnson in October of this year. Plans are also on going for the hosting of Convention 2015.

PennDel

President: Gloria Caine Acting President

Membership: 55

Active: 20

Programs: 2013-2014

Members:

Challenges: Commitment from members to attend meetings and due payments

The chapters' President Thomas Grant stepped down due to personal reasons. The chapter is up and running with the help of the leadership of Gloria Caine. They will host a face-to-face meeting in August after the convention in preparation for elections of officers in September.

Minnesota

President: Henry Byrd Phillips

Membership: 68

Active: 8

Programs: 2013-2014

Food Sale May 9th 2014

Challenges: Commitment from members to attend monthly meetings and payments of dues

The Membership Committee spoke with the Chapter President, Henry Byrd Phillip who's very optimistic about his chapter participation in National's affairs. The President is also noted as the first President formed his chapter to pay the full assessment fee for convention. The president stated that lack of commitment from his members and payment of dues is posing financial hardship on his chapter.

Texas

President: Yuku Steward

Members: 34

Active: 26

Non-active 8

Programs Held: 2013-2014

Black Tie Event; A successful honoring program of all B.W. Harris former Student Council Presidents January 18, 2014

Paid \$1,500.00 assessment fee Challenges: Members commitment in paying their dues, being active in the chapter and registering for Convention

Tri-State

President: Louisa Merchant

Membership: 75

Active: 25

Monthly meetings are held on a regular basis with a good number in attendance

Paid \$1,500.00 assessment fee

Programs: Chapter Appreciation Day; Christmas Get-together; Bishop George D. Brown Event- very successful

Challenges: commitment of Spartans to attend meetings and due payments.

Georgia

President: Jerome Cole

Membership: Not available

Programs 2013-2014:

Challenges: Membership commitment in attending meetings, Fund raising and paying dues

The membership committee held teleconferences with the President Jerome Cole and the chapter members. The President and the members that were on the calls promised to regroup and get back to the Membership Committee. The Membership Committee was asked by the Chapter President to give them time for in house consultation with members of the chapter. Several attempts were made to get the chapter back on track with membership commitment etc., but unfortunately, no productive outcome to report as of today's date. The membership Committee is still working hard to bring Georgia back on track by making phone calls to the President and members.

Rhode Island

President: Nadine Victoria Wilson

Membership:

Active: 10

Programs 2013-2014:

Trip to Foxwoods April 2014

Cookout

Challenges: Membership commitment in attending meetings and payment of dues

Rhode Island Chapter President, Nadine stated that her chapter paid the 2014 assessment fees, but members are not committed to attending meetings and paying dues. Members also have stated that National needs to be concerned about an active member's bereavement, (for example an officer). Members feel that National has to do more in reference to presenting purse to the family of a deceased active member to help the local chapter during bereavement. Not to only show up and read paper as stated by the President. A National Benevolence Policy was suggested by the President as a way to show that National cares about her members.

Midwest

Currently not actively participating in the association

President: Open Pending Elections

Membership:

Programs 2013-2014:

Challenges: Membership commitment

Stephen Taylor Administration ended without holding a successful election. Members Theodosia Elliott, Mai Yancy Anderson and Comfort Cole-Kenneth took on the lead to bring the membership back on track. A meeting is scheduled for August 2014 with members of the chapter.

Conclusion

Membership Committee has been very instrumental in sending out PR and Robo / Auto calls encouraging and reminding Spartans to register for convention 2014; Announcements via e-mail also in this endeavor. To motivate Spartans to pre-register, the committee puts out five (5) cash prizes to be given out to pre-registrants at the welcome party night.

The committee has also developed convention feedback questionnaires with National approval to post on the Association's website for Spartans to tell us how they feel about convention festivities.

The Membership Committee will continue to actively consult with the different chapter leaders and class heads in reference to keeping their attendance and membership at a higher level in the organization. Mr. Moore also made a special appeal to all members to commit to early registration; he further recommended an "after convention" as a means of receiving feedback from members/others.

Below is the listing of the Membership Committee members:

Joanna H. F. Richards - 2nd National Vice Chair joanna2113@aol.com

David Moore -Chairman - dmooreg3@aol.com

Nee Allison - Ex-Officio - neeallison@yahoo.com

Lafayette Willis - Ex-Officio - hwillis40@me.com

Lydia Elliott - lydiaelliott@yahoo.com
Annie Bedell - abedellbenjamin@yahoo.com
J. Wah-Doe Bedell Jr - jbedell63@yahoo.com
Comfort Browne - combrow1015@gmail.com
Muriel Wayne - muriel.wayne@nycha.nyc.gov
Irna Williams - workhard61@aol.com
Patrick Wortee - parickwortee@yahoo.com.au
Walloh Gibson - gibco2002@yahoo.com

Comments/concerns/feedbacks

Concerns were raised over that amount charged for late fees as well as appeal to reconsider the decision. It was later clarified by Cllr. M. Jones that standards were set and there were limited/no flexibility.

Chapters' Ranking by Alberta Gillipse

Acknowledgements were made to the top three chapters for pre-registering the highest amount of members:

- ❖ DC metro ~ 1st place registered 34 members
- ❖ Tri-State ~ 2nd place registered 22 members
- ❖ North Carolina ~ 3rd place registered 18 members

National Chair Report (State of the B. H. Harris Episcopal High School Alumni Association, INC)

National chair Ms. Harris briefed the membership on the state of the Association:

- ❖ Audits have been completed for the last two Conventions
- ❖ Association's Quarterly Financial Reports are current
- ❖ Financial Statements are posted online for convenient access by members
- ❖ Transparency and Accountability
- ❖ Each teacher has to sign for his/her incentive -eliminated fraud
- ❖ All parents must sign a statement acknowledging that their child's tuition was paid by the Association -eliminated fraud and misinformation
- ❖ Purchases are made online with direct payments to suppliers and receipted
- ❖ There is no outstanding Executive Board or Convention Minutes
- ❖ All Minutes and other information are disseminated to the Board prior to meetings and Convention
- ❖ Members are kept updated through regular Public Relations statements and postings on DAIS

Fiscal and Financial

- ❖ The Association is stronger financially than any point in its history
- ❖ The Endowment Fund will surpass \$25,000.00 during this Convention
- ❖ The Capital Campaign surpassed its goals -6 Lifetime Members and over 30 individual contributors
- ❖ Annual Convention registration continue to be strong including over 80 walk-ins in 2013 -highest in history

Chapters, classes and individuals actively participated in projects in the school
The Association invested over \$30,000 in scholarships and projects in the 2013/2014 school year

Work in the School: 2013-2014

Maintained ongoing relationships and communications with the Board of Trustees and Principal
Engaged in-person with major stakeholders: principal, teachers, staff, parents, students and alumni in Liberia during visit to the school

All items purchased and delivered to school are labeled/stamped with "BWHESAA-USA, Inc."

- ❖ Completed a project in all levels of the school
- ❖ (K -12thGrade) in the same school year
- ❖ (1st time in Association's history)
- ❖ Kindergarten educational materials and supplies
- ❖ Clinic
- ❖ Library

- ❖ Computer Lab
- ❖ Science Lab
- ❖ Girls Basketball
- ❖ Boys Basketball

Assessment fees

Paid in full

Metro Texas, Rhode Island & Tri-State paid in full

Partial payment

PennDel and Minnesota

No Payment

Georgia and Midwest did not pay assessments

It was also noted that both Georgia and Midwest chapters to go inactive

Exempt (Convention Host)

North Carolina is excluded as the 2014 Convention host

Since 2008, Pre-registration continues to be strong ~ over 100 persons registered before Convention formally opened

National Chair report on the visit to Liberia

Academic Activities

- ❖ Visited classes where teachers were either late or absent
- ❖ Substituted for teachers by having students read library books to do book reports
- ❖ Visited and participated in every class in the school, with focus on the kindergarten and senior classes
- ❖ Visited a PE class
- ❖ Reading with Kindergarteners
- ❖ Physical education Class
- ❖ Kindergarten Class

Academic Activities

Met with scholarship students and parents; asked parent to participate in their children's education; stressed the need for students to maintain a satisfactory GPA

Parents were educated on the importance of encouraging/reinforcing with their child (ren) the importance of maintaining an acceptable GPA to remain on the BWHESAA-USA's scholarships

During the lengthy meeting with parents, many reported that they have known all we are doing for their children if I had not met with them during my visits

Met with teachers and encouraged them to meet their responsibilities as teachers.

Explained the importance of the BWHESAA-USA's incentives program and what we expect from each to receive an incentive award.

Academic Activities

Association barrels arrived with the following

Library books

Science lab

Kindergarten items

Inventory of the ABeka teachers' instructional books purchased by the Association for \$9,000.00

Recognized for purposes of accountability and loss protection, it was necessary to stamp the Association's name on all purchased items (this was done subsequently)

Barrels were received and inventory taken by National chair in collaboration with school staff (all items were stamped accordingly)

Administrative activities

- ❖ Helped to set up science lab
- ❖ Helped to set up library books
- ❖ Helped to set up kindergarten class

- ❖ Helped to set up library books
- ❖ Helped to set up Kindergarten
- ❖ Students in Lab
- ❖ Computer Lab
- ❖ Assessed state of computers, furniture and accessories

Computer Lab

- ❖ A need for new computer and more modern desk and chairs,
- ❖ Appropriate desks, chairs and conference tables were purchased with the consent of Principal Lurleen King-Falla, Mr. Tulay, the Dean of Students
- ❖ Association purchased 10 desks and chairs
- ❖ Gudrun Harris donated 10 desks and chairs

Project 2014/2015

- ❖ Acquire 20 new computers for the school
- ❖ Attended basketball game at YMCA WE LOST!
- ❖ Multiple activities
- ❖ Attended the crowning of Miss B W Harris~ was given the honor to put her sash on and also speak. Attended after school program with Jacob Ndorbor one of the best teachers in B W Harris and, the Dean Mr. Benjamin Tulay, who has a strong view of where he wants to see the students academically.
- ❖ Attended after school Music class with music leader Winter ford Richards (Daughter of Alumna Dorothy Richards-Tolbert), She is a very good musician who works diligently with the children
- ❖ Attended the senior prom night on that Saturday
- ❖ Visited cafeteria ~ not very impressive -is not owned by the school
- ❖ Had snack time with students; purchased sodas, cookies and candies

Infrastructural Assessment

Assessed the entire building, and yes, besides the regular painting and maintenance, there is a huge need for some reconstruction at B. W. Harris School

Recommendation

The Association should maintain the policy of sending the National Chair to officially visit the school every two years to take stock of our investments in the school and work with the principal, teachers, students, and parents, to help us achieve our strategic priorities.

Question/comments/suggestions

Tonea expressed thanks and appreciation to the association for the job well done, Dora inquired about the scholarship as it relates to guideline on hardship; she further suggested that underprivileged students be provided with breakfast and lunch when school is in session.

Clarity was made by Gudrun and Lurleen as it relates to the criteria; members were referred to the scholarship guidelines for clarity.

Other suggestions were made concerning after school programs to assist students; Gudrun later clarified that students in need of the mentioned program are unable to participate due to home chores.

Wilhelmina made an observation about the statement (transparency prior to the Diggs Administration) made by Gudrun during her report, Gudrun later clarified that it was a misused of the word.

**Approved Constitutional Revisions
2014 Convention**

I. Amend the caption "B. DUTIES OF NATIONAL OFFICERS" to "C. DUTIES OF NATIONAL OFFICERS.

II. Approve Proposed Article VI B. Absence, Death, Impeachment, or Resignation of a National Officer

1. The First National Vice Chair for Programs shall act as National Chair in the absence of the National Chair. The First National Vice Chair for Programs shall assume the duties of National Chair in the event of the death, resignation, or

impeachment of the National Chair, and complete his or her unexpired term.

2. The Second Vice Chair for Membership and Public Relations shall act as National Chair in the absence of the National Chair and the First National Vice Chair for Programs. The Second Vice Chair for Membership and Public Relations shall assume the duties of National Chair in the event of the death, resignation, or impeachment of the National Chair and the First National Vice Chair for Programs Chair, and complete his or her unexpired term.
3. In the event, a National Officer does not have an Assistant as provided for under the Constitution, the National Chair shall request any other National Officer to act for the National Secretary, National Treasurer, National Financial Secretary or National Chaplain in the event of his or her absence.
4. In the event of the death, resignation, or impeachment of National Officers other than the National Chair, the National Chair shall convene a Special Meeting of the Executive Board by teleconference within 30 days of the event for the purpose of electing a member to complete the term of the affected National Officer, which must be stated in the citation to the meeting.
5. The National Chair shall nominate a member of the Association qualified to hold office under the Constitution for the vacant position, and shall present a written consent from the nominee indicating their willingness to hold office if the nominee is not present at the Special Meeting of the Executive Board. The nominee shall provide written or verbal consent if present.
6. The election shall be by simple majority of the Executive Board. In the event the Executive Board declines to elect the nominee of the National Chair, members of the Executive Board may nominate a member or members qualified to hold office under the Constitution for the position. A nominated member must give consent to be elected in person if present, or in writing if absent.
7. Pursuant to Article VI (C) of this Constitution, any action by the Executive Board under this provision is subject to review by the next Convention should it elect to do so.
8. In the event the Convention reverses the action of the Executive Board, election for the vacant office shall be conducted by written ballot at that Convention for a member to complete the term of the affected office. Nominations shall be made from the floor of a member or members qualified to hold office under the Constitution, whose consent to be elected must be obtained in person if present, or in writing if absent.
9. No action under this provision of the Constitution shall extend a term of office beyond the term of a regularly scheduled election as provided for under this Constitution.
10. Election to office under this provision of the Constitution shall not be calculated as part of the term limits provided for in the Constitution.

III. Repeal Article VI (B) (3) The First National Vice Chair for Programs

3. The First National Vice Chair for Programs shall assume the duties of National Chair in the event of death, resignation, absence or impeachment of the National Chair.

IV. Repeal Article VI (B) (3) The Second Vice Chair for Membership and Public Relations

3. The Second Vice Chair for Membership and Public Relations shall assume the duties of National Chair in the event of the death, resignation, absence, or impeachment of the National Chair and the First National Vice Chair for Programs.

V. Approve Article VIII (N and O) under Expenditure and Budget

- (N) Funds donated to the Association for designated purposes shall be used only for the purposes for which it was contributed by the donor, and shall never be used for any other purposes.
- (O) The Association, acting through the Convention or the Executive Board, shall from time-to-time establish Special Funds to achieve its mission. A Special Fund shall be restricted and shall only be used for the purpose for which it was established.

- (1) The National Treasurer shall maintain a specific accounting ledger for each restricted fund separate from the general accounting ledger of the Association, and document all debits and credits to a fund in its individual accounting ledger.
- (2) The Endowment Fund
 - (a) Funds of the Endowment Fund shall be restricted and held in separate interest bearing accounts of the Association distinct from the operational or other accounts of the Association, and such separate interest bearing accounts shall be exclusively designated for holding the Endowment Fund.
 - (b) Irrespective of the amount, the principal amount of the Endowment Fund shall not be used for any operational or capital expenditure of the Association or the school.
 - (c) Funds generated from interest paid on the Endowment Fund may be approved by the Executive Board and/or the Convention for current operational or capital expenditures provided the principal amount in the Endowment Fund account first reaches a minimum of \$50,000.00.
 - (d) The Endowment Fund shall be funded by payments for Lifetime Membership and other specifically designated contributions and by budgetary allocations as the Executive Board and/or the Convention may decide from time to time.
- (3) The Building Infrastructural Development Fund
 - (a) The purpose of the Building Infrastructural Development Fund is restricted and to be used exclusively to finance new construction or architecturally designed modifications of the existing structures of the B. W. Harris School, and may only be used for these purposes.
 - (b) Funds of the Building Infrastructural Development Fund shall be restricted and held in separate interest bearing accounts of the Association distinct from the operational or other accounts of the Association, and such separate interest bearing accounts shall be exclusively designated for holding the Building Infrastructural Development Fund

Handel Diggs made a motion to accept the amendments, it was seconded by Owen Neal with a vote of 60 (yes) to 3 (no). A motion was made by Rhillett Hammond and seconded by Ophelia Acolatse with a vote of 57 (yes) to Zero no to have the Building Infrastructural Development Fund placed in a restricted and to be used exclusively to finance new construction or architecturally designed modifications of the existing structures of the B. W. Harris School and to include this as an amendment to the Constitution.

Financial budget

The financial budget was presented by Meyartha Perry, after that deliberation, the below questions and concerns were raised concerning the national chair travel to Liberia alternative years versus yearly as well as the presenting need; inquiries were also made as to the responsibilities of the board member (paid staff) representing the interest of this association. Clarity was made by the Gudrun referencing her trip report as to the need to have the association's presence felt at the school for accountability purposes.

Additional inquires

- ❖ the need for a proxy in the event the national chair is unable to travel
- ❖ travel stipulations
- ❖ cost of the website (\$300.00)
- ❖ discretionary miscellaneous fees of 8%

Clarity was made on the travel line item as to the necessity of the allocated travel expense, it was also clarified that the 8% was not at the national chair discretion and was flexible.

A motion was made by Jonathan Gbigbi Richards and 2nded by Dora Ernst to have the budget approve; to not it was accepted by the majority.

Audit Report

PennDel was unable to present a report (audit pending)

Building Infrastructural Development "Building to Grow" ~ Financial Goal: Raise \$200,000.00 by 2016

Purpose: Fund new infrastructure development at the school

- A. W. Harris Episcopal School Today-Completed 1959 -Occupied 1960
- B. The Annex -completed and occupied 1967
- C. View of playground from Annex
- D. B. W. Harris Episcopal School Current Building
- E. Current Auditorium and Classrooms
- F. Proposed Assembly Hall/Gym
- G. Ground & 1stFloor Today
- H. Annex -Ground Floor -No Change
- I. 1stFloor Annex -Remodel Plan
- J. New Second Floor on Top
- K. New 2ndFloor Plan
- L. The New B. W. Harris Episcopal School

D C Metro Chapter 2015 Convention Presentation

"Beyond Boundaries"

23rd Annual Convention

July 2-5, 2015

October 11, 2014

Executive Board Meeting

University of Maryland University College

Marriott Hotel & Conference Center

3501 University Blvd

East Hyattsville Maryland 20783

October 11, 2014

The Rev. Dr. Emmanuel W. Johnson Honoring Program

Kahler Hall

5440 Old Tucker Road

Columbia Maryland 21044

DC Metro Chapter ~ Host of more conventions than any other Chapter:

1993 Convention (1stConvention)

1998Convention (6thConvention) Theme: "We have made a difference

2002 Convention (10thConvention) Theme: "Our pride and our promise"

2008 Convention (16thConvention) Theme: "A new beginning"

B. W. Harris Episcopal School Alumni Association -USA, INC.

The 23rdAnnual Convention will be hosted by DC Metro Chapter during July 3 -5, 2015. The Class of 1980 will also hold its 35thAnniversary event on Thursday, July 2, 2014, and we will honor the late Bishop Bravid Washington Harris for whom our school is named during the Convention.

At-a-Glance

Class of 1980 35th Anniversary Thursday July 2, 2015

St. Andrews Grand Hall

15100 New Hampshire Avenue

Silver Spring MD 20905

Executive Board Meeting

Friday, July 3, 2015 12:00PM - 3:00PM

St. Andrews Hall 15100

New Hampshire Ave

Silver Spring MD 20905

Welcome Party

Friday, July 4, 2015
8:00PM - 2:00AM
St. Andrews Hall 15100
New Hampshire Ave
Silver Spring MD 20905

General Convention Meeting

Saturday, July 4, 2015 10:00AM - 2:00PM
Paint Branch High School
14121 Old Columbia Pike
Silver Spring MD 20903

Chairman's Renaissance Ball

Saturday July 4, 2015
8:00PM - 3:00AM St.
Andrews Hall 15100
New Hampshire Ave
Silver Spring MD 20905

Church service

Sunday, July 5, 2015 10:00AM
Episcopal Church of Our Savior
1700 Powder Mill Road
Silver Spring MD 20903

Picnic

2:00PM - 6:00PM
St. Andrews Hall
15100 New Hampshire
Ave Silver Spring MD 20905

Farewell Party

8:00PM - 2:00 AM
St. Andrews Hall
15100 New Hampshire Ave
Silver Spring MD 20905

D C Metro Chapter is financially prepare to host the 2015 Convention

Consistent with the Association's requirement, DC Metro Chapter will present its 2015 Convention Budget to the Executive Board during its October 2014 meeting; the budget will cover hall rental for the meeting and social activities, catering food, drinks, DJ(s), photography and all other expenses

Airport/Airlines/Car Rental/Hotel

Details including 800 numbers and web addresses for airlines, car rental and hotel information will be available on the web site after this Convention

Airport servicing the DC Metro area

BWI Thurgood Marshall
Washington Ronald Reagan
Dulles International

Airlines servicing the DC Metro area

American/US Air United
Delta Virgin America
Jet Blue Southwest
Alaska Spirit

Car rental servicing the DC Metro area

Enterprise
Hertz
Alamo/National Budget
Avis Dollar
Zip Car Thrift
Advantage

Hotels servicing the DC Metro area

Marriott Courtyard ~ Sheraton ~ Comfort Inn
Hilton Garden Inn ~ Marriott Residence Inn
Hampton Inn ~ Double Tree ~ Days Inn
Travelodge and Homewood Suite

D C Metro Chapter 2015 Convention

Raise funds
Celebrate our Association
Support our school

YES! We make it happen!

The 2015 Convention will mark the 55th year of the founding of B.W.Harris Episcopal School and the 23rd year of the founding of our Association. We will also be celebrating the very successful administration led by our National Chair Gudrun Harris, and bringing new leadership to continue this positive legacy. 2015 is a milestone year and we intend to host a milestone Convention.

Scholarship Report ~ Pending

Question/comments/suggestions

Inquiries were made as to the eligibility determination of recipients' selections, it was clarified that the scholarship team continues to follow the policies and procedures that were put in place, it was further clarified that periodic revisions are made to determine adjustment. It was later noted that exceptions were made for 2 students (based on their stories) who parents were killed and were faced with economic hardship but felt below the academic threshold.

2013-2014 Capital Campaign Report

(Every gift makes a difference)

Capital Campaign Committee

Mohamedu F. Jones
Joanna Freeman Richards
Bella Wariebi-Barclay
Muriel Wayne
Chalnescia Davies
Gerald Richards

Capital Campaign 2008-2011

In 2008, the campaign was re-invented and re-invigorated by the National Chair Handle Diggs and Rev. Budu Shannon, Capital Campaign Chair

Hall of Fame
Wall of Recognition
Wall of Memory
Spartan Pride
Mohamedu F.Jones, Chairman since 2010
Gold Club (2010)
Lifetime Membership (2011)

Capital Campaign 2011-2014

National chair Gudrun Harris

Mohamedu F. Jones, Chair Capital Campaign

The Endowment Fund (2011)

Spartan Annual Giving (2012)

The building Infrastructural Development Fund (BIFD ~ 2012) Categories

2014 Lifetime Members

1. Marjon Wiles Greaves
2. J. Saba Kla Williams
3. Varney Coleman
4. Rosalyn coleman
5. Daffeh Hansford
6. TBA (Chairman's Renaissance Ball)

2014 Gold Club

1. George Fonderson
2. Mary Washington
3. Joe Frank Yuku Stewart
4. J. Saba Kla Williams
5. Varney Coleman
6. Rosalyn Coleman
7. Eva Diggs

2014 Hall of Fame

1. Konner Dennis
2. George fonderson
3. Rachel Green-Grigsby
4. Mary Washington
5. J. Saba Kla Williams
6. Meyartha Perry
7. Joe Frank Yuku Stewart
8. Everlinah Cole

2014 Wall of Memory - Rest In Peace

1. George Fonderson in Memory of James L. Mills
2. Marjon Wiles Greaves in Memory of Justine Tiedii Nimeley
3. Konner Dennis in Memory of Gloria R. Dennis
4. Ophelia Acolatse in Memory of Sundway Etmonia logan
5. Rachel Green-Grigsby in Memory of Esther Green

2014 Endowment Fund Direct Contributors

- | | |
|-----------------------|-----------|
| 1. Ophelia Acolatse | \$100.00 |
| 2. Mohamedu F. Jones | \$500.00 |
| 3. Handel K. C. Diggs | \$100.00 |
| 4. Gudrun Harris | \$2000.00 |
| 5. Meyartha Perry | \$18.00 |
| 6. Varney Coleman | \$250.00 |
| 7. Rosalyn Coleman | \$250.00 |

Endowment Fund 2011-2014

June 2014	\$15,480.00
Convention 2014 - ADD	\$10,118.00
Endowment	\$25,598.00

Building Infrastructural Development Fund 2013

November 9, 2013 Fundraiser	
Eugene Bedell to cover Expenses	\$600.00
Mohamedu F. Jones Donation	\$400.00
9/30/201 Deposit	\$1000.00
11/14/2013 Deposit	\$1412.00
2013 Income	\$2,912.00

2014 Building Infrastructural Development Fund Contributors

Konner Dennis	\$150.00
Mohamedu F. Jones	\$500.00
Ophelia Acolatse	\$105.00
Meyartha Perry	\$200.00
Eugene Bedell	\$250.00
Handel K.C. Diggs	\$100.00
Gudrun Harris	\$500.00
Joseph Boayue	\$50.00
David Moore	\$300.00
Daffeh Hansford	\$25.00

Building Infrastructural Development Fund

December 31, 2014	\$2,912.00
Add	\$2,455.00
BIDF July 2014	\$5,357.00

2013-2014 Capital Campaign (number of Contributions)

Spartan Annual Giving	13
Wall of Recognition	07
Spartan Pride	07
Capital Campaign	30

<u>2013 -2014 Capital Campaign Year</u>	\$19,454.00
BIFD	\$2,455.00
Gudrun Harris (purchased 10 computers)	\$1,148.00
Eugene Bedell (Expenses paid towards 11/9/2013)	\$600.00
Mohamedu F. Jones (Purchased 2014 Lifetime Awards)	\$733.00

Capital Campaign 2008-2011 raised	\$45,700.00
Capital Campaign 2012-2014 raised	\$40,500.00

Capital Campaign Highlights 2013-2014

Gudrun Harris - Highest Contributor
 Rosalyn Coleman - Honorary member to become Lifetime
 J. Saba Kla-Williams - 1st TPS student (pre- B. W. Harris) to become Lifetime
 Ophelia Acolatse - contributed to all funds of the capital campaign

Handle K. C. Diggs - Contributed to all funds of the capital campaign
Charles Hoffman- Highest Scholarship Fundraiser this year (more than entire Scholarship committee)

New Business

Wilhelmina expressed concerns about an e-mail previously sent out and asked the communication form part of the Association's record. She also proposed an external audit for IRS purposes as well as transparency.

Eugenia proposed leadership training, to maintain respect and unity amongst members. Dexter concurred with the suggestion.

A motion was made by Mona and 2nded by Mohamedu to have the meeting was adjourned (4:08PM) with closing prayers from the National chaplain Spartan L. Henrique Willis.

Closing Prayers

Lafayette closed that meeting with a word of prayer asking all to stand and hold hands in unity, he also prayed for travelling mercies.

Meeting Attendees:

DC/Metro

Mona Diggs
Mohamedu F Jones
Marie George
Nee Allison
Julius King
Cecelia Kpor
Angeline Bishop-Oshoko
Stevie Railey
Tayonnoh Roberts-Gray
Handel K. C. Diggs
Maa-Yon Harris
Ophelia Acolatse
Addo Davies
Saba Kla Williams
Comfort Chenoweth-Warner
Comfort Brown
Matilda Goodlin
Cora Scott
Sonia Anderson
Eudora Gardnier Diggs
Joyce Jones
Velma Hoff
Kim D. Donzo
J. Wah-Doe Bedell
Charles Hoffman
Mildred Arpan
Gbigbi Jonathan Richards
Miatta Caine
Rosalyne E. Coleman
Varney Coleman

Georgia

Meyartha C. Perry
Amelia Togba Addy
Wilhelmina Wilson
Gloria Thomas Talhouh
Jared Bramry

Liberia

Cyril Jones

Minnesota

Henry Byrd Phillips
Nancy Frank Fenwick

MidWest

Albertha K. Gillespie
Comfort Cole-Kenneh
Doris Ernst

North Carolina

Dianalee Elliott
Rose Marshall
Kathleen A. Collins
Amoleen A. Diggs
Lloyd A. Diggs
Owen Neal
Richard Wright
Amanda Wright
Melvina O. Hodge
Rosetta Mayson
Wanda Jones
Alda Luke
Eva Diggs
Precious Gibson Ramblee
GeorGina Briggs
Diana Neal
Sara Maximore

PenDel

Gloria Stevens-Caine
Fahnwel Caine
Candy Boayue
H. Lafayette Willis
Charles Coleman
Thelma A. Y. Collins
Terrance Brown

Rhode Island

Nadine V. Wilson
Mary Sowah

Williametta Hill
Ebenizer Sowar
Joanna Freeman-Richards

South Carolina

Eugene Bedell

Texas

Rachel Grigsby
JoeFrank Yuku Stewart
Ine West
Everlinah Dixon-Cole

TriState

David Moore
Eugenia Burphy
Mary Washington
Rillette Hammond
Eugenia Roberts Jelani
Chalnescia Davies
Ciatta Diggs
Robert Johnson
Toowa harris
Judith Karpeh
Emily Gardiner
James S. Smith
Bula Wariebi Barely
Gudrun harris

Non affiliates

Visitor(s)

Bobby Washington

Submitted by: Nee Allison National Secretary